



my **E**timecard

EVERYTHING YOU NEED TO KNOW

FAQ

# STORAGE, DATA & BATTERY USAGE

It's reasonable to be concerned about your phone bill going up. But myEtimecard won't be a cause.

Take a look at the data yourself!

## HOW MUCH STORAGE?

Most phones have between 16-32 GB. A GB contains 1000 mb. The myEtimecard app only uses 38mb. That is 0.001% of your phone's storage.



## HOW MUCH DATA?

We have calculated that a full-time employee will use 7% of one Gigabyte monthly.



## HOW MUCH BATTERY?

Our proprietary location tracking technology ensures minimal battery drainage.

This app is discretely run in the background and will use approximately 1.7% per hour.



# PRIVACY & GPS TRACKING

Your privacy is important to us. We want to make sure that it is clear when and where we are gathering data.

## WHY DOES MYETIMECARD NEED MY LOCATION?

With a mobile workforce, what you're doing and where is required for payroll and job costing. This system automates the process to make life easier for you and the company.

## WHY DOES MYETIMECARD "ALWAYS" NEED MY LOCATION ON MY IPHONE?

This is awkward wording from Apple. The reality is this gives us the ability to "Always" request your location while you're punched-in. Our code never asks while you're off the clock. Any other setting will drastically reduce the effectiveness of tracking.



## AM I TRACKED WHEN I PUNCH OUT?

Never, once you have punched out, and are off the clock, the tracking feature is turned off until you punch back in.

## CAN THE COMPANY ACCESS ANY OF MY PRIVATE DATA?

No. Neither your employers or myEtimecard can access any of your private data.

# GENERAL INQUIRIES



**WHAT IF I FORGOT MY PHONE, MY PHONE IS BROKEN, OR THE BATTERY WEARS DOWN?**

You will need to let the office know that you had a problem and report your hours directly.

**WHAT HAPPENS WHEN IF I FORGET TO TAKE A MEAL PERIOD?**

You will need to let the office know and report your meal period. When you clock out simply submit a correction.



**WHAT IF THERE IS NO INTERNET?**

The App works on both Wi-Fi and phone data. If neither are available, you will need to report your hours to the office. However, if you can punch-in, the clock will continue to collect time and then sync when back in range.

**WHAT HAPPENS IF I FORGET TO PUNCH IN FROM MEAL PERIOD?**

You will need to let the office know and report your meal period. You may also submit a correction when clocking out.



**CAN I VIEW MY TIMESHEETS FROM THE APP?**

Yes you can! Just click on the hamburger icon in the top left of the screen and there is a menu with "timecards" as a selection.

**WHAT HAPPENS IF I FORGET TO PUNCH OUT?**

The administrator can force punch you out after a predetermined time.